



Up Holland Parish Council

Clerk: Mrs Elizabeth-Anne Broad JP, LLB(Hons), MA, CiLCA
1 Pinewood, Skelmersdale, Lancashire, WN8 6UZ
Telephone: 01695 557678 Mobile: 07973340254
e-mail: clerk@uphollandpc.gov.uk

The next meeting of Up Holland Parish Council will be held on **Tuesday 13th May 2025 at 7.30pm** in the Up Holland Methodist Church, Alma Hill, WN8 ONR.

Parish Councillors are hereby summoned to attend.

Cllr John Gardner, Cllr Andrew Grant, Cllr Christopher Mackrell, Cllr Gaynar Owen, Cllr Gill Sinnott, Cllr Neil Smith, Cllr Alex Stoddart, Cllr Nigel Swales, Cllr Richard Taylor, Cllr Linda Wedge, Cllr Jenny Whiting.

Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation

Members of the public do not take part in council meetings themselves. However, members of the public who wish to make comments may address the Council at this point. There is a normal time limit of four minutes per speech.

A N N U A L M E E T I N G

A G E N D A

- 1. To elect Chairman and hear declaration of acceptance of office**
- 2. To elect Vice Chairman and hear declaration of acceptance of office**
- 3. To record apologies for absence**
- 4. To receive declarations of interest, and ensure Registration of Interest Forms are up-to-date**
- 5. To hear from WLBC Clean & Green Team about measures being taken to produce a balanced budget**
- 6. To ratify as a correct record the Minutes of the meeting held 8th April 2025**
- 7. To set schedule of meetings for 2024/25 and confirm membership of standing committees and representation on outside bodies**
- 8. To agree annual memberships - CPRE, LALC, SLCC, OSS, OPSTA.**

- 9. Having met the conditions of eligibility, it is proposed that Up Holland Parish Council adopt the General Power of Competence as defined in the Localism Act 2011 and SI 961 of The Parish Councils (General Power of Competence) Prescribed Conditions Order 2012**
- 10. To amend Standing Orders where necessary, renew policy documents**
- 11. Accounts for ratification and payment and update of financial risk assessment documents**
- 12. To receive Internal Audit of accounts for financial year 2024/25 and complete Audit Forms, including the Annual Governance and Accountability Return, if available**
- 13. To record any police issues**
- 14. Ward Reports: Update the meeting on issues Councillors are attending to**
- 15. Update from LALC (Lancashire Association of Local Councils)**
- 16. Any Update from Borough or County Councillors**
- 17. To consider any planning issues or applications**
- 18. Resolution for the Exclusion of Press and Public**

It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown.

19. Provision of Goods and Services

- (a) Consider the emptying of bins at the War Memorial
- (b) Consider tree issues at Lawns Avenue Play Area
- (c) Respond to request to use Janet Lally field for sporting event
- (d) Discuss water invoice for the bowling green tap