



# ***Up Holland Parish Council***

**Clerk: Mrs Elizabeth-Anne Broad JP, LLB(Hons), MA, CiLCA**  
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Minutes of the meeting of Up Holland Parish Council held on **Tuesday 12<sup>th</sup> December 2023 at 7.30pm** in the Up Holland Methodist Church, Alma Hill, WN8 ONR.

Present: Cllr Jenny Whiting (Chairman), Cllr Christopher Mackrell (Vice-Chairman), Cllr John Gardner, Cllr Gaynar Owen, Cllr Gill Sinnott, Cllr Richard Taylor.

7.15pm to 7.30pm public participation: No items raised.

## **MINUTES**

### **1. To record apologies for absence**

Apologies were accepted from Cllr Andrew Grant, Cllr Barry Hale, Cllr Linda Jones, Cllr Mike McGunigle, and Cllr Alex Stoddart.

### **2. To receive declarations of interest**

None declared.

### **3. To ratify as a correct record the Minutes of the meeting held 14<sup>th</sup> November 2023**

The Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

### **4. To record any police issues**

The meeting recorded thanks to Alan Jones and Cllr Linda Jones for their fast reaction to the vandalism at the bowling green where the tap was damaged and water pouring onto the road. It was agreed to repair this as soon as possible. The matter has been reported to the police.

At this stage, with so many local issues requiring his attention, it was felt unnecessary to request that Inspector Bent attend a parish council meeting to discuss the Design Out Crime Officer's Report on Mill Lane Play Area.

### **5. Ward Reports: Update the meeting on issues Councillors are attending to**

Cllr Whiting – reported that the new slide at Mill Lane Play Area had been well received and was being used. Flooding across the village had created problems.

It was noted that the cunnery steps (from Dingle Road to Parliament Street) had been closed for a few days whilst maintenance work was completed. As neither LCC nor WLBC had informed the parish council that they would be undertaking this work, it is unclear who actually did it.

Cllr Sinnott reported speaking with WLBC Ranger Dan Massey who confirmed that works to repair bridges, trim and clear the public rights of way through Dean Wood would be done this winter.

Cllr Owen: Since 27<sup>th</sup> November 2023, a new bus service - No 312 - to Rainford, through Crawford Village, had been welcomed but the route is via Tower Hill, missing out many people on Chequer Lane.

Cllr Sinnott: Someone has cut the ivy off many of the trees along Dingle Road, near the garage.

## **6. Financial Matters:**

- **Accounts for ratification and payment**

Turtle Engineering	121223	Additional bleed control	0951	£468.00*
Wm Fernandez	271123	Cleaning noticeboards	0952	£15.00
Handelsbanken	121223	Bank charges	d.d.	£30.00
WLBC	121223	Pest control at Allotments	0953	£138.95*
Cumbria Clock Co	121223	Repairs/Upgrade to Clock	0954	£2,004.00*
Methodist Church	121223	Room hire 121223	0955	£16.00
Yates Playgrounds	121223	Play equipment MUGA & tube slide	0956	£20,580.00*
Eurooffice Ltd	121223	Stationery	0957	£134.11*
NEST (Employer pays 3%; clerk pays £160.74 to pension scheme)	121223	Pension scheme	d.d.	£218.43
P&R Electrical	121223	Christmas Lighting (2/3rds deposit payment)	0958	£4,082.62*
E A Broad	121223	Salary and expenses Dec	0959	£1,453.95
HMRC	121223	Three months tax and NI	0960	£1,165.95
CPRE	121223	Annual subscription	d.d.	£36.00

\*Contains VAT

The accounts were ratified and authorised for payment.

- **Approve NCIL Report Form for publication by WLBC**

This report is required by Regulation 62A of the CIL Regulations 2010 (as amended). It must be published by 31 December each year and made available on the Parish/Town Council website, and/or Borough Council website

*Reporting period: CIL Monies received by the Council in 2022/23 (1st April 2022 - 31st March 2023)*

<b>A</b>	Total CIL income carried over from previous years	248,449.83
<b>B</b>	Total CIL income received during reporting period	967.39
<b>C</b>	Total CIL expenditure during reporting period	56,423.29
	Total CIL requested to be repaid in reporting year	0
	Total value of CIL receipts subject to a Repayment Notice served in <u>any year</u> that has not been repaid	0
<b>D</b>	Total CIL repaid in the year following a Repayment Notice	0
	<b>TOTAL CIL RETAINED AT END OF REPORTING PERIOD (A + B - C - D)</b>	<b>£ 192,993.93</b>

Please provide details of the schemes you have used NCIL to fund in 2022/23. This should include a brief explanation of how the project supports new development in the area

Project name / details	How it supports new development	CIL expenditure (£)
Play Area Enhancements	More play space to accommodate increased demand	41,869.29
Up Holland War Memorial Cenotaph	Residents from new development attend Remembrance Services	5,250.00
Roadside seating	Increased need with more residents	7,016.00
Woodland Walk in Crawford	New residents are using Crawford Village Hall and this project created an outdoor classroom and woodland walk experience	2,288.00
<b>TOTAL VALUE (THIS SHOULD ADD UP TO "C")</b>		<b>56,423.29</b>

**Please also provide details of any schemes you have allocated NCIL monies to, but which are not yet spent.**

Project name / details	How it supports new development	CIL allocated (£)
Play area enhancements	More new equipment over 4 sites	80,000.00

Waterless toilets	Allotments Bowling Green to invite more new residents	20,000.00
Morris Road Land	Allotment creation to meet need from new residents	60,000.00
Roadside seating	Still needs benches along new development at Tower Hill	10,000.00
Footpath 0821039 restructure & enhancement	Nearest public footpath to development is too overgrown to walk	20,000.00
<b>TOTAL VALUE ALLOCATED BUT NOT SPENT</b>		<b>190,000.00</b>

The above report was approved for submission to WLBC and will be published on the website.

- **Consider application to WLBC Capital Grant Fund**

It was resolved that when this fund is opened, the parish council complete an application for £1,500.00 with an allocation of £500 from NCIL to support the purchase of litter picking equipment.

### **7. Update from LALC (Lancashire Association of Local Councils)**

The next LALC area committee meeting will be on Thursday 18<sup>th</sup> January 2024 at WLBC Offices, 52 Derby Street, Ormskirk, beginning at 7pm.

### **8. Consider response to WLBC Consultation on Meadowlands**

The parish council support this proposal on the whole, however the 'meadow' designation mustn't be allowed to reduce maintenance to nothing at all. Many sites have roads alongside and clear lines of vision are needed for drivers.

### **9. Any Update from Borough or County Councillors**

Cllr Owen noted receipt of a planning appeal for the land adjacent to 11a Heathlands

- **Notification of LCC Consultation on Devolution**

The consultation was noted and Councillors will comment should they wish to on an individual basis.

### **10. To consider any planning issues or applications**

The following planning applications were noted with no comment required from Up Holland Parish Council:

Application Number: 2023/1061/FUL

Location: 6 Barford Close Up Holland Skelmersdale Lancashire WN8 0BB

Proposal: Single Extension to Rear.

Application No: 2023/1055/FUL

Location: Crawford Manor House 9 Manor House Drive Crawford Village Up Holland Skelmersdale Lancashire WN8 9QZ

Proposal: Replacement of an existing stables building with an ancillary accommodation building to provide additional accommodation to the main dwelling.

Application No: 2023/1036/FUL

Location: 26G Mill Lane Up Holland Skelmersdale Lancashire WN8 0HJ

Proposal: Single storey rear, side and front extensions

Application No: 2023/1037/PNC

Location: Land South Of Ayrefield Road Roby Mill Up Holland Lancashire

Proposal: Application for determination as to whether prior approval of details is required Change of use to two dwellinghouses from agricultural buildings and for building works necessary to convert the building...

Application No: 2023/1028/FUL

Location: 10 Tithebarn Street Up Holland Skelmersdale Lancashire WN8 0HG

Proposal: Change of Use from domestic house to office accommodation, ancillary to the adjacent doctors surgery.

Application No: 2023/1011/FUL

Location: 3 St Thomas Court Up Holland Skelmersdale Lancashire WN8 0NE

Proposal: Retrospective replacement of small kitchen window and front door.

Application No: 2023/1000/FUL

Location: 67 Dorchester Road Up Holland Skelmersdale Lancashire WN8 0AD

Proposal: Second storey side extension adding a slightly larger bedroom and bathroom. New window to front & rear plus adding burnt larch cladding.

Application No: 2023/0985/FUL

Location: Dennetts House Farm 13 Pimbo Lane Up Holland Skelmersdale WN8 9QQ

Proposal: Construction of detached garage

Reference for original planning application 2022/1289/FUL

A notice of appeal has been received against the refusal of planning permission to build another house alongside 11a Heathland, Up Holland.

Parish Council Response: Up Holland Parish Council supports WLBC's refusal of permission for this proposed development. The vision for this housing estate required public open spaces to be retained and not built upon. This particular cul-de-sac already has very limited parking area to service the existing houses and so building another property would create parking problems. It would adversely affect the visual amenity of the cul-de-sac and represent overcrowding, dominating neighbouring homes.

## **11. Resolution for the Exclusion of Press and Public**

It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information.

Resolved.

## **12. Provision of Goods and Services**

### **(a) Update on creation of a Miyawaki Woodland at Mill Lane Play Area**

It was resolved to meet on Monday 18<sup>th</sup> December 2023 at 1.30pm in Becketts Café, St Thomas Church with Ian Wright, LCC Treescapes Team with the following agreed meeting outcomes:-

- To agree a text and select photos for printed and online material that will be used to publicise the micro forest project and consult local residents and other interested parties.
- To agree a date for this information to go out
- To agree a date(s) and method for direct consultation with residents that live nearest the micro forest site
- To agree which local organisations we'll approach directly to invite their involvement
- To agree what we'll offer those organisations
- To answer any questions relating to any aspect of this project

A provisional date for community tree planting was suggested as Thursday 15<sup>th</sup> February 2024, so that plans can be worked backwards from that date for delivery of the supplies. It was agreed that the best site for the Miyawaki Woodland would be on the slope behind the zipwire.

### **(b) Update on proposal to provide additional land to rear of St Thomas the Martyr for a non-denominational memorial garden or burial site**

Cllr Gardner, as a member of the parochial parish council declared a non-pecuniary interest in this item.

Three Councillors and the Clerk met with Rev Paul Lock on Saturday 9<sup>th</sup> December to explore this issue further. More research is required at this stage.

(c) Consider replacement slide at Lawns Avenue

It was resolved to select Wicksteed K5 slide at £19,590.41 plus VAT to replace the old slide at Lawns Avenue Play Area.

(d) Update on new play equipment

Yates Playgrounds completed installation of the MUGA wall at Lawns Avenue and the tubular slide at Mill Lane Play Area.

Yates Playgrounds were selected to replace the swings, like-for-like (£2,350 for flat seats: £2,530 for cradle seats) and to replace the junior multi-structure with Junior Multi Play SYP24 at £14,950.00 plus VAT.

There being no further business, the Chairman closed the meeting at 8.47pm

***Cllr Jenny Whiting  
Chairman of Up Holland Parish Council***

***9<sup>th</sup> January 2024***