



# ***Up Holland Parish Council***

*Serving the communities of Up Holland, Crawford, Roby Mill & Tontine*

**Clerk: Mrs Elizabeth-Anne Broad JP, LLB(Hons), MA, CiLCA**  
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The next meeting of Up Holland Parish Council will be held on **Tuesday 8<sup>th</sup> November 2022 - 7.30pm** in the Up Holland Methodist Church Alma Hill, WN8 ONR

Parish Councillors are hereby summoned to attend.

Cllr Jenny Whiting (Chairman), Cllr John Gardner (Vice Chairman), Cllr Barry Hale, Cllr Andrew Grant, Cllr Christopher Mackrell, Cllr Mike McGunigle, Cllr Gaynar Owen, Cllr Gill Sinnott, Cllr Alex Stoddart, Richard Taylor, Cllr Linda Wedge.

**Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation**

Members of the public do not take part in council meetings themselves. However, members of the public who wish to make comments may address the Council at this point. There is a normal time limit of four minutes per speech.

## **AGENDA**

1. Apologies for Absence
2. Declarations of Interest
3. To ratify as a correct record the Minutes of the meeting of the Parish Council held on 11<sup>th</sup> October 2022
4. Ward Reports: To Update the meeting on issues Councillors are attending to:
5. Road Issues: including plans to relocate the road safety sign
6. Crime and Disorder Act: to consider any police matters
7. Finance:
  - To ratify and authorise tabled accounts for payment
  - To receive Neighbourhood Community Infrastructure Levy Report for publication
  - To set a date for Finance Committee meeting
8. To confirm arrangements for Christmas Lights Switch-on
9. To Receive Judges Report from Lancashire Best Kept Villages

10. Consider Planning Matters notified by the Planning Authority, WLBC
11. Borough and County Councillors' Reports: restricted to matters pertaining to the Parish Council
12. Lancashire Association of Local Council matters
13. Capital Grants Projects Update and consider project for 2023
14. To consider replacement benches at Hall Green, outside Artz building
15. Resolution for the Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The information is exempt as it refers to provision of goods and services and contracts and includes non-disclosable personal information.

16. Crawford & Pimbo Lane:
  - Consider quotations for installation of benches at Crawford
17. Human Resources Issues:
  - To approve annual appraisal policy and set date for HR Committee meeting
  - To authorise payment of Clerk's back-dated pay following NALC pay award

***Mrs Elizabeth-Anne Broad JP, LLB(Hons), MA, CiLCA  
Clerk to Up Holland Parish Council***

***2<sup>nd</sup> November 2022***