



# Parish Council of Up Holland

David Hughes  
Clerk to the Council

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 14 May 2019 in the Community Meeting Room, Up Holland Library, Hall Green.**  
**The meeting will start following the Annual Parish Council meeting.**

Yours faithfully

David Hughes  
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:  
County and Borough Councillors for Up Holland and Wrightington Wards; MP; Up Holland Library;  
Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary; Parish Council notice  
boards (4)

continued

## AGENDA

### **Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 9 April 2019 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda  
- Information item only - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
  - (a) General - to consider applications notified previously to councillors, to include:
  - (b) Appeals (if any)
  - (c) Enforcement Action (if any)
8. Correspondence
  - (a) Items for consideration  
Billinge Football Club - Expression of interest in purchase/lease of Janet Lalley Memorial Field, Tontine (email attached)
  - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
  - (a) Finance Committee held on 23 April 2019 (attached)
  - (b) Annual Parish Assembly held 23 April 2019 (attached)
10. Consideration of items referred from Committees, etc
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
  - (a) Payment of Accounts (schedule to be tabled)
  - (b) Parish Council Balances - consideration. Including possible ring-fencing for special purposes and separate bank account for these sums.  
(Minute 143(c) Special Meeting of the Parish Council (Precept) held on 12 February 2019 refers)
15. Audit - Annual Return for the Year Ended 31 March 2019  
to consider:
  - (a) Annual Governance Statement (to follow)
  - (b) Annual Return and supporting attachments (to follow)

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16. Land on Parliament Street to both sides of Cunnery Steps - Programme to look at future improvements and site visit
17. Provision of Goods and Services
18. Parish Council Vacancies

## **Part II (which the Council may wish to consider as "Private Matters")**

### **Exclusion of Press and Public**

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

### **Please Note: PROVISIONAL DATES - to be approved at Annual Parish Council Meeting**

**11 June**            **Parish Council - 7.30pm (note: public participation – 7.15pm)**  
(Tues)

**??18 June**        **Site Visit and Annual Meeting with Allotment Holders - 6.30pm and 7.30pm**  
(Tues)