



# Parish Council of Up Holland

David Hughes  
Clerk to the Council

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7 November 2018

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 13 November 2018 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes  
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:  
County and Borough Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary (2); Parish Council notice boards (5)

**Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation**

continued

**Please Note that Chief Inspector Ian Sewart Programme Manager for Lancashire Volunteer Partnership will be attending and will give further details on Lancashire Constabulary's invitation for the Parish Council to participate in the Police and Crime Commissioner's Uniformed Community Champions Pilot - Parish Councils Approach**

**AGENDA**

**Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 9 October 2018 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda  
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
  - (a) General - to consider applications notified previously to councillors,
  - (b) Decisions on Planning Applications as Notified by the Borough Council
  - (c) Notification of Appeals:
  - (c) Enforcement Action (if any)
8. Correspondence
  - (a) Items for consideration:
    - (1) West Lancashire Borough Council - Parish Councillor Allowances 2019/20  
(Email and Report sent to all councillors)
  - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc  
- Annual Meeting of Bowling Green Contract Holders held on 16 October 2018 (attached)  
- Finance Committee held on 23 October 2018 (attached)
10. Consideration of items referred from Committees, etc
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
  - (a) Payment of Accounts (schedule to be tabled)
15. Provision of Goods and Services

continued .....

16. Up Holland Library and Community Meeting Room - Asset Transfer update
17. Risk Assessment Review - Presentation by Councillors Sinnott and Whiting on work they have completed since last meeting.
18. Ward Vacancies  
Newgate Ward - Clerk to report

## **Part II (which the Council may wish to consider as "Private Matters")**

### Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

### **Please Note:**

**11 December 2018 Parish Council - 7.30pm (public participation 7.15pm - 7.30pm)**  
(Tues)

**8 January 2019 Parish Council - 7.30pm (public participation 7.15pm - 7.30pm)**  
(Tues)