



Parish Council of Up Holland

David Hughes
Clerk to the Council

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5 September 2018

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 11 September 2018 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:

County and Borough Councillors for Up Holland and Wrightington Wards; R Cooper MP;
Skelmersdale Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary
(2); Parish Council notice boards (5)

Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation

continued

AGENDA

Part 1 - (Formal and Ordinary Business)

1. Apologies
2. Declarations of Interest
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 10 July 2018 (attached)
4. Motion to amend Standing Order No. 4 - Meetings of the Parish Council - and approve revised list of meetings.
Proposed by Councillor B Hale, Chairman of the Parish Council:
“(a) That Standing Order No.4 be deleted and replaced with: 4. Eight additional meetings shall be held on the second Tuesday in the months of June, September, October, December, February (Precept setting meeting), March, April and in May (on the rising of the Annual Meeting).”
note: these meetings are additional to the 3 statutory designated meetings in July, November and January (S.O.No.3)
(b) In accordance with the resolution approved at the July Parish Council meeting and Standing Order No. 40(b) the Community Liaison Committee be dissolved.”
An amended schedule of meetings in accordance with this motion is attached.
5. Matters Arising from the Minutes not otherwise included on the Agenda
- Information item - Clerk to provide update where available
6. Ward Reports
7. Crime and Disorder Act
8. Planning Matters:
 - (a) General - to consider applications notified previously to councillors including:
 - (b) Appeals
 - (c) Enforcement Action (if any)
9. Correspondence
 - (a) Items for consideration (copies attached)
 - (b) Items for information (schedule to be tabled)
10. Minutes of Committees, etc
- Finance Committee held 24 July 2018 - attached
11. Consideration of items referred from Finance Committees:
Minute 5 - Fees and charges review - recommendation
Minute 6 - Internal audit review - recommendation
Minute 7 - Insurance Policy review - recommendation
Minute 8 - Risk Assessment review - recommendation
Minute 9 - Parish Lengthsman - Review of Contract - recommendation
12. Borough and County Councillors' Reports
13. Reports from Representatives on, or meetings with, Outside Bodies

continued

14. LALC matters
15. Finance:
 - (a) Payment of Accounts (schedule to be tabled)
16. Audit - Annual Return for the Year Ended 31 March 2018
- To note report of External Auditor. (copy attached)
17. Provision of Goods and Services
 - (a) Bowling Green
Quote from Baileys Landscapes for renewal of maintenance contract for 2019 season
 - (b) Christmas Decorations 2018
Quotations from P & R Electrical Contractors for:
 - installation, removal, storage of existing lights and 3 artificial trees
 - supply of new cone tree (to replace real tree at Tontine)
 - replace damaged lights
 - work to extend lights to new columns; new lights; installation, removal and storage of new lights
 - (c) Up Holland War Memorial - Re-gilding of Names
Clerk to report on request from West Lancashire Borough Council for a contribution towards the cost of the work they propose to have carried out.
 - (d) Lawns Avenue Play Area - renewal of safety surface under cantilever swing
Clerk to report.

Part II (which the Council may wish to consider as "Private Matters")

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

Please Note:

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| 9 October
(Tues) | Parish Council - 7.30pm (note: public participation – 7.15pm) |
| 16 October
(Tues) | Annual Meeting of Bowling Green Contract Holders – 7.30pm |
| 23 October
(Tues) | Finance Committee - 7.30pm |