



# Parish Council of Up Holland

David Hughes  
Clerk to the Council

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4 July 2018

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 10 July 2018 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes  
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:  
County and Borough Councillors for Up Holland and Wrightington Wards; R Cooper MP;  
Skelmersdale Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire  
Constabulary (2); Parish Council notice boards (5)

**Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation**

continued

## AGENDA

### **Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm Minutes of the Annual Meeting of the Parish Council held on 8 May 2018 and the meeting of the Parish Council held on 8 May 2018 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda
  - Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
  - (a) General - to consider applications notified previously to councillors, to include:
  - (b) Appeals (if any)
  - (c) Enforcement Action (if any)
8. Correspondence
  - (a) Items requiring action:
  - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
  - Allotment Holders Annual Meeting held 29 May 2018 - (attached)
  - Community Liaison Committee held 26 June 2018 - (attached)
10. Consideration of items referred from Committees, etc
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
  - WLBC Training workshop - Code of Conduct and Register of Interests
13. LALC matters
  - NALC Conference and Exhibition 30/31 October 2018
  - Items for information (schedule to be tabled)
14. Finance:
  - (a) Payment of Accounts (schedule to be tabled)
  - (b) West Lancashire Borough Council Capital Scheme 2018/19 - Clerk to report successful bid for matched funding for new Christmas tree and replacement column lights
  - (c) Use of Section 106 Funds
15. Provision of Goods and Services
16. General Data Protection Regulation - Up Holland Parish Council policies

continued .....

17. Up Holland Library - consideration of asset transfer policy
18. Consideration of Future of Community Liaison Committee and Amendments to Parish Council Meetings Schedule (draft revised calendar of meetings attached)

**Part II (which the Council may wish to consider as “Private Matters”)**

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

**Please Note:**

**24 July 2018  
(Tues)**

**Finance Committee - 7.30pm**

**27 August 2018**

**Bank Holiday**

**11 September 2018  
(Tues)**

**Parish Council - 7.30pm (note: public participation - 7.15pm)**