



Parish Council of Up Holland

David Hughes
Clerk to the Council

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Wigan, Lancs
WN6 9JB

8 November 2017

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 14 November 2017 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:

County and Borough Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (5)

Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation

continued

AGENDA

Part 1 - (Formal and Ordinary Business)

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 12 September 2017 and the Special Meeting of the Parish Council held on 10 October 2017 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
 - (a) General - to consider applications notified previously to councillors including:
 - (i)
 - (b) Appeals
 - (c) Enforcement Action (if any)
8. Correspondence
 - (a) Items for consideration
 - (i)** West Lancashire Borough Council - Members Allowances
 - (ii)** West Lancashire Borough Council - West Lancashire Local Plan Review
 - (iii)** West Lancashire Borough Council - Consultation on Draft CIL Funding Programme
 - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
 - Finance Committee held on 10 October 2017 (attached)
 - Bowling Green Contract Holders meeting held on 17 October 2017 (attached)
 - Community Liaison Committee held on 24 October 2017 (attached)
10. Consideration of items referred from Committees, etc
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
 - (a) Payment of Accounts (schedule to be tabled)

continued

15. Provision of Goods and Services
(a) Bowling Green maintenance contract - renewal 2018 - quotation from Baileys Landscapes (attached)
16. Up Holland Library and Community Meeting Room - update on application to Lancashire County Council for transfer of asset to Parish Council.
- Chairman to report on meeting with Lancashire County Councillor Peter Buckley
17. Ward Vacancies
Clerk to provide update on vacancy for Crawford Ward and of existing vacancies for Chequer Lane Ward (1) and Newgate Ward (2)

Part II (which the Council may wish to consider as “Private Matters”)

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

Please Note:

1 January 2018 (Monday)	Bank Holiday
9 January 2018 (Tues)	Parish Council - 7.30pm
23 January 2018 (Tues)	Finance Committee - 7.30pm
13 February 2018 (Tues)	Special Parish Council Meeting (to set Precept) - 7.30pm