



# Parish Council of Up Holland

David Hughes  
Clerk to the Council

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2 May 2017

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 9 May 2017 at the rising of the Annual Parish Council meeting in the Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes  
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:

County and Borough Councillors for Up Holland and Wrightington Wards; MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary (3); Parish Council notice boards (5)

continued

## AGENDA

### **Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 14 March 2017 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda  
- Information item only - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
  - (a) General - to consider applications notified previously to councillors, to include:
  - (b) Appeals (if any)
  - (c) Enforcement Action (if any)
8. Correspondence
  - (a) Items for consideration
  - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
  - (a) Finance Committee held on 11 April 2017 (attached)
  - (b) Annual Parish Assembly held 11 April 2017 (attached)
10. Consideration of items referred from Committees, etc
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
  - (a) Payment of Accounts (schedule to be tabled)
15. Audit - Annual Return for the Year Ended 31 March 2017  
- to consider the Annual Return and Annual Governance Statement (attached).
16. Provision of Goods and Services
17. Parish Council Vacancies

..... continued

**Part II (which the Council may wish to consider as “Private Matters”)**

**Exclusion of Press and Public**

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

**Please Note: PROVISIONAL DATES - to be approved at Annual Parish Council Meeting**

**?????31 May Site Visit and Annual Meeting with Allotment Holders - 6.30pm and 7.30pm**  
(Tues)

**27 June Community Liaison Committee – 7.30pm**  
(Tues)

**11 July Parish Council - 7.30pm (note: public participation – 7.15pm)**  
(Tues)

**???11 or 19 or 25 July Finance Committee - 7.30pm**

**12 Parish Council - 7.30pm (note: public participation – 7.15pm)**  
**September**  
(Tues)