



Parish Council of Up Holland

David Hughes
Clerk to the Council

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6 July 2016

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 14 July 2016 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:
County and Borough Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (5)

Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation

continued

AGENDA

Part 1 - (Formal and Ordinary Business)

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm Minutes of the Annual Meeting of the Parish Council held on 10 May 2016 and the meeting of the Parish Council held on 10 May 2016 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
 - (a) General - to consider applications notified previously to councillors, to include: Application 2016/0470/FUL - Fifteens at the Fox, Roby Mill, Up Holland. Erection of 4 dwellings to east of car park on site. Change of use of southern part of public house (18 and 20 Roby Mill) to two dwellings (reverting to original residential use), including the demolition of an existing substandard single storey rear extension and erection of new single storey rear extension and replace slates on main roof.
 - (b) Appeals (if any)
 - (c) Enforcement Action (if any)
8. Correspondence
 - (a) Items requiring action:
 - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
- Allotment Holders Annual Meeting held 31 May 2016 - (attached)
- Community Liaison Committee held 28 June 2015 - (attached)
10. Consideration of items referred from Committees, etc
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
 - (a) Payment of Accounts (schedule to be tabled)
 - (b) West Lancashire Borough Council Parish Council Capital Scheme 2016/17
- Clerk to report success of bid in respect of cantilever swing, Mill Lane Play Area.
 - (c) Future of Up Holland Library and Community Meeting Room - update on Parish Council's submission of an Expression of Interest in Acquiring Asset
15. Provision of Goods and Services
16. Parish Council Vacancies
 - (a) Chequer Lane and Newgate (2) Wards

continued

Part II (which the Council may wish to consider as “Private Matters”)

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

17. Clerk’s Salary - National Pay Award 2016 and 2017 (information relating to any individual, paragraph 1) - details attached

Please Note:

**19 July 2016
(Tues)**

Finance Committee - 7.30pm

29 August 2016

Bank Holiday

**13 September 2016
(Tues)**

Parish Council - 7.30pm (note: public participation - 7.15pm)