



Parish Council of Up Holland

David Hughes
Clerk to the Council

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Wigan, Lancs
WN6 9JB

3 May 2016

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 10 May 2016 at the rising of the Annual Parish Council meeting in the Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:

County and Borough Councillors for Up Holland and Wrightington Wards; MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary (3); Parish Council notice boards (5)

continued

AGENDA

Part 1 - (Formal and Ordinary Business)

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 8 March 2016 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda
- Information item only - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
 - (a) General - to consider applications notified previously to councillors to include:
 - (b) Appeals (if any)
 - (c) Enforcement Action (if any)
8. Correspondence
 - (a) Items for consideration
 - (i) U3A Up Holland - Future of Up Holland Library/Community Meeting Room (attached)
 - (ii) Wrightington Parish Council - Use of Section 106 Funds Received from former Carmelite Convent, Roby Mill for repairs to play area in Appley Bridge. (copies of email correspondence and report of Clerk attached)
 - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
 - (a) Finance Committee held on 12 April 2016 (attached)
 - (b) Annual Parish Assembly held 12 April 2016 (attached)
10. Consideration of items referred from Committees, etc
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
- Crawford Village Playpark
13. LALC matters
14. Finance:
 - (a) Payment of Accounts (schedule to be tabled)
15. Audit - Annual Return for the Year Ended 31 March 2016
- to consider the Annual Return and Annual Governance Statement (attached).

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16. Provision of Goods and Services
 - (a) Tennis Courts Provision - details of LTA scheme - Councillor Body to report
 - (b) Speed Indicator Device (SpID) - to consider future use, repair or replacement options

17. Parish Council Vacancies
 - (a) Clerk to report the results of the 2016 elections and consequential vacancies in Chequer Lane (1), Newgate (2), Roby Mill (1) and Village Wards (1)
 - (b) To consider the co-option of Suresh Patel, 13a Dingle Road, Up Holland, to serve as Parish Councillor for the Roby Mill Ward
 - (c) To consider the co-option of Gillian Sinnott, 5 Priory Road, Up Holland, to serve as Parish Councillor for the Village Ward

Part II (which the Council may wish to consider as “Private Matters”)

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

Please Note: provisional dates - to be approved at Annual Parish Council Meeting

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| 31 May
(Tues) | Site Visit and Annual Meeting with Allotment Holders - 6.30pm and 7.30pm |
| 28 June
(Tues) | Community Liaison Committee – 7.30pm |
| 12 July
(Tues) | Parish Council - 7.30pm (note: public participation – 7.15pm) |
| 19 July | Finance Committee - 7.30pm |
| 13 September | Parish Council - 7.30pm (note: public participation – 7.15pm) |