



Parish Council of Up Holland

David Hughes
Clerk to the Council

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2 September 2015

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 8 September 2015 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:

County and Borough Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (5)

Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation

continued

AGENDA

Part 1 - (Formal and Ordinary Business)

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 14 July 2015 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
 - (a) General - to consider applications notified previously to councillors including:
 - (b) Appeals
 - (c) Enforcement Action (if any)
8. Correspondence
 - (a) Items for consideration
 - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
- Finance Committee scheduled for 21 July 2015 - postponed
10. Consideration of items from postponed Finance Committees:
- Fees and charges review (yearly comparison table attached)
- Internal audit review
- Insurance Policy review
- Risk Assessment review
- Requests for Financial Assistance - referred from Parish Council meeting
 - (i) Open Spaces Society - Requests for donations to "Lost Commons" appeal
 - (ii) Action for Children - Request for financial donation
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
 - (a) Payment of Accounts (schedule to be tabled)
15. Audit - Annual Return for the Year Ended 31 March 2015
- To note report of External Auditor. (copy attached)

continued

16. Provision of Goods and Services
17. Ward Vacancies

Part II (which the Council may wish to consider as “Private Matters”)

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

18. Consideration of items from postponed Finance Committees:
 - Parish Lengthsman - Review of Contract (now subject to annual review at each September Parish Council meeting)

Please Note:

13 October (Tues)	Finance Committee - 7.30pm
20 October (Tues)	Community Liaison Committee – 7.30pm
3 November (Tues)	Annual Meeting of Bowling Green Contract Holders – 7.30pm
10 November (Tues)	Parish Council - 7.30pm (note: public participation – 7.15pm)