



Parish Council of Up Holland

David Hughes
Clerk to the Council

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7 July 2015

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 14 July 2015 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:
County and Borough Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (5)

Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation

continued

AGENDA

Part 1 - (Formal and Ordinary Business)

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm Minutes of the Annual Meeting of the Parish Council held on 12 May 2015 and the meeting of the Parish Council held on 12 May 2015 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
 - (a) General - to consider applications notified previously to councillors
 - (b) Appeals (if any)
 - (c) Enforcement Action (if any)
8. Correspondence
 - (a) Items requiring action:
 - (i) Up Holland Bowling Green - consideration of further letter from West Lancashire Borough Council and formal document setting out terms for the use of kitchen and toilet facilities at Hall Green Community Building by teams using the green (copy attached)
 - (ii) Electoral Review of Lancashire - consultation correspondence from Local Government Boundary Commission
 - (iii) 2015 Public Path Signposting Project - invite from LCC to participate
 - (iv) Up Holland War Memorial - request from WLBC Conservation Officer for contribution towards costs of re-gilding lettering on plaques
 - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
- Allotment Holders Annual Meeting held 9 June 2015 - (attached)
- Community Liaison Committee held 30 June 2015 - (attached)
10. Consideration of items referred from Committees, etc
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
 - (a) Payment of Accounts (schedule to be tabled)
 - (b) Section 106 and Community Infrastructure Levy payments
15. Provision of Goods and Services

continued

16. Parish Council Vacancies
(a) To receive letter of resignation from Councillor David Phythian (Village Ward)
(b) Chequer Lane, Newgate and Roby Mill Wards

Part II (which the Council may wish to consider as “Private Matters”)

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

Please Note:

**21 July 2015
(Tues)**

Finance Committee - 7.30pm

31 August 2015

Bank Holiday

**8 September 2015
(Tues)**

Parish Council - 7.30pm (note: public participation - 7.15pm)