



Parish Council of Up Holland

David Hughes
Clerk to the Council

10 The Nook
Appley Bridge
Wigan, Lancs
WN6 9JB

2 September 2014

Tel/fax: (01257) 251775
Email:
uphollandpc@waitrose.com

Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 9 September 2014 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:

County and Borough Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (5)

Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation

continued

AGENDA

Part 1 - (Formal and Ordinary Business)

1. Apologies
2. Declarations of Interest
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 8 July 2014 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
 - (a) General - to consider applications notified previously to councillors including: **2014/0644/OUT** - 11 Hall Green. Demolition of existing house and re-development of the site with the erection of a terrace of 4 three bedroomed houses with car parking at rear
Note: The applicant for this application has indicated that they wish to attend the public participation session to speak to members.
 - (b) Appeals
 - (c) Enforcement Action (if any)
8. Correspondence
 - (a) Items for consideration (copies attached)
 - (i) West Lancashire Borough Council - Use of Section 106 Monies to be spent on creating new or improving areas of open space in Up Holland
 - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
- Annual Parish Assembly held 1 July 2014 (deferred from last meeting) - attached
- Finance Committee held 15 July 2014 - attached
10. Consideration of items referred from Finance Committees:
Minute 5 - Fees and charges review - recommendations
Minute 7 - Internal audit review - recommendation
Minute 8 - Insurance Policy review - recommendation
Minute 9 - Risk Assessment review - recommendation
Minute 10 - Parish Lengthsman - Review of Contract - recommendation
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
 - (a) Payment of Accounts (schedule to be tabled)
 - (b) Banking Arrangements - Handelsbanken (Svenska Handelsbanken AB) - update

continued

15. Audit - Annual Return for the Year Ended 31 March 2014
- To note report of External Auditor. (copy attached)
16. Provision of Goods and Services
17. Ward Vacancies - Chequer Lane Ward
To consider an application from Borough Councillor Ian Moran to be co-opted to serve as ward councillor

Part II (which the Council may wish to consider as "Private Matters")

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

Please Note:

- | | |
|-----------------------|--|
| 14 October
(Tues) | Finance Committee - 7.30pm |
| 21 October
(Tues) | Community Liaison Committee – 7.30pm |
| 4 November
(Tues) | Annual Meeting of Bowling Green Contract Holders – 7.30pm
(note change of day from Thursday to Tuesday) |
| 11 November
(Tues) | Parish Council - 7.30pm (note: public participation – 7.15pm) |