



# Parish Council of Up Holland

David Hughes  
Clerk to the Council

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7 May 2014

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 13 May 2014 at the rising of the Annual Parish Council meeting in the Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes  
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:

County and District Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (6)

continued

## AGENDA

### **Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm an amendment to the Minutes of Parish Council meeting held on 14 May 2013.  
During preparation for year-end and audit reports it has come to light that there was a transcription error in one of the approved minutes, Minute 24(a)(i), and the Clerk will submit a corrected minute for the Council's approval (attached)
4. To Receive and Confirm Minutes of the meeting of the Parish Council held on 11 March 2014 (attached)
5. Matters Arising from the Minutes not otherwise included on the Agenda  
- Information item only - Clerk to provide update where available
6. Ward Reports
7. Crime and Disorder Act
8. Planning Matters:
  - (a) General - to consider applications notified previously to councillors to include:
  - (b) Appeals (if any)
  - (c) Enforcement Action (if any)
9. Correspondence
  - (a) Items for consideration
  - (b) Items for information (schedule to be tabled)
10. Minutes of Committees, etc
  - (a) Finance Committee held on 15 April 2014 (attached)
11. Consideration of items referred from Committees, etc
12. District and County Councillors' Reports
13. Reports from Representatives on, or meetings with, Outside Bodies
14. LALC matters
15. Finance:
  - (a) Payment of Accounts (schedule to be tabled)
16. Audit - Annual Return for the Year Ended 31 March 2014  
- to consider the Annual Return and Annual Governance Statement (attached).
17. Banking Arrangements  
- to consider the report and recommendations of the Chairman and the Clerk regarding current arrangement with the Co-operative Bank, details of the Financial Services Compensation Scheme and discussions with the Wigan branch of Handelsbanken

..... continued

18. Provision of Goods and Services
19. Arrangements for Annual Parish Assembly postponed from 8 April 2014
20. Parish Council Vacancies
  - (a) Chequer Lane Ward - to note the resignation received from Councillor Aaron Body
  - (b) existing vacancies in Chequer Lane, Newgate and Roby Mill Wards

**Part II (which the Council may wish to consider as "Private Matters")**

**Exclusion of Press and Public**

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

**Please Note:**

**17 June**            **Community Liaison Committee (availability of room to be confirmed)**  
(Tues)

**8 July**            **Parish Council - 7.30pm**  
(Tues)