



# Parish Council of Up Holland

David Hughes  
Clerk to the Council

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6 November 2013

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 12 November 2013 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes  
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:

County and Borough Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (5)

**Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation**

continued

## AGENDA

### **Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 10 September 2013 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda  
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
  - (a) General - to consider applications notified previously to councillors
  - (b) Appeals
  - (c) Enforcement Action (if any)
8. Correspondence
  - (a) Items for consideration (copies attached)
    - (i) West Lancashire BC - Updated Annex to the Members' Code of Conduct Seven Principles of Public Life - Recommendation for Parish Councils to adopt - copy attached.  
(referred from last Parish Council meeting)
    - (ii) West Lancashire BC - Draft West Lancashire Armed Forces Community Covenant. WLBC looking for support for this initiative - copy attached  
(referred from last Parish Council meeting)
  - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc  
- Finance Committee held 8 October 2013 (attached)  
- Meeting with Bowling Green Contract Holders held 15 October 2013 (attached)  
- Community Liaison Committee held 22 October 2013 (attached)
10. Consideration of items referred from Committees, etc
  - (a) Finance Committee
    - (i) Minute 6 - Parish Lengthsman - Annual Review of Contract Terms
    - (ii) Minute 7 - NALC/SLCC -National Salary Award for Local Council Clerks 2013
  - (b) Bowling Green Contract Holders meeting
    - (i) Minute 6(b) - Request for financial assistance towards re-establishing an "A" team
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
  - (a) Payment of Accounts (schedule to be tabled)

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- (b) West Lancashire Borough Council Parish Council Capital Schemes Fund
    - consideration of potential schemes for future programmes
  - (c) Section 106 Funds held by West Lancashire Borough Council
    - consideration of potential schemes to be put forward
15. Provision of Goods and Services
- (a) Bowling Green maintenance contract 2014 - quotation from Baileys Landscapes (attached)
16. Ward Vacancies
- (a) Resignation of Parish Councillor Carolyn Evans, Newgate Ward
  - (b) Chequer Lane Ward, Newgate Ward and Roby Mill Ward

**Part II (which the Council may wish to consider as “Private Matters”)**

**Exclusion of Press and Public**

It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

**Please Note:**

**14 January 2014**      **Parish Council - 7.30pm (note: public participation – 7.15pm)**  
**(Tues)**

**28 January 2014**      **Finance Committee - 7.30pm**  
**(Tues)**

