



# Parish Council of Up Holland

David Hughes  
Clerk to the Council

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2 July 2013

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 9 July 2013 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes  
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:

County and Borough Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; West Lancashire Times; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (5)

**Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation**

continued

## AGENDA

### **Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest and Requests for Dispensations
3. To Receive and Confirm Minutes of the Annual Meeting of the Parish Council held on 14 May 2013 and the meeting of the Parish Council held on 14 May 2013 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda  
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
  - (a) General - to consider applications notified previously to councillors
  - (b) Appeals (if any)
  - (c) Enforcement Action (if any)
  - (d) West Lancashire 2027 - Representation on the Local Plan's Schedule of Main Modifications - letter from West Lancashire Borough Council
8. Correspondence
  - (a) Items requiring action:
    - (i) Fir Trees for UK's Community and Youth Groups - Woodland Trust
    - (ii) Use of Section 106 Monies - letter from West Lancashire Borough Council
  - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc  
- Allotment Holders Annual Meeting held 11 June 2013 - (attached)  
- Community Liaison Committee held 25 June 2013 - (attached)
10. Consideration of items referred from Committees, etc
11. District and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
  - (a) Payment of Accounts (schedule to be tabled)
15. Provision of Goods and Services
  - (a) Purchase of Injectordos Pro Stem Injection Kit - confirmation of action taken by Clerk in consultation with the Chairman
  - (b) Council Logo - preparation of new artwork - Chairman to report
16. Parish Council Vacancies - Chequer Lane, Newgate and Roby Mill Wards

continued .....

**Part II (which the Council may wish to consider as “Private Matters”)**

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

**Please Note:**

**16 July 2013  
(Tues)**

**Finance Committee - 7.30pm**

**26 August 2013**

**Bank Holiday**

**11 September 2013  
(Tues)**

**Parish Council - 7.30pm (note: public participation - 7.15pm)**