



# Parish Council of Up Holland

David Hughes  
Clerk to the Council

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17 September 2012

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Dear Councillor,

You are summoned to attend the re-convened inquorate September meeting of the **Parish Council** to be held on **Tuesday 25 September 2012 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes  
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:

County and District Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; West Lancashire Times; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (6)

**Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation**

continued

## AGENDA

### **Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 10 July 2012 and the inquorate meeting held on 11 September 2012 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda  
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
  - (a) General - to consider applications notified previously to councillors
  - (b) Appeals  
- planning application 2011/1167/OUT - Land at rear of 69-102 Chequer Lane - outline application for 80 houses. Clerk to report
  - (c) Enforcement Action (if any)
8. Local Plan 2012-2027 - Publication Document - public comment stage
9. Correspondence
  - (a) Items for consideration (copies attached)
    - (i)
  - (b) Items for information (schedule to be tabled)
10. Minutes of Committees, etc  
- Finance Committee held 17 July 2012
11. Consideration of items referred from Committees, etc  
Minute 5 - Fees and charges review - recommendations  
Minute 7 - Internal audit review - recommendation  
Minute 8 - Insurance Policy review - recommendation  
Minute 9 - Risk Assessment review - recommendation  
Minute 10 - Requests for Financial Assistance - Mencap and Vitalise - recommendation  
Minute 11 - Parish Lengthsman - Review of Contract - recommendation
12. Borough and County Councillors' Reports
13. Reports from Representatives on, or meetings with, Outside Bodies
14. LALC matters
15. Finance:
  - (a) Payment of Accounts (schedule to be tabled)
16. Audit - Annual Return for the Year Ended 31 March 2012  
- To note report of External Auditor. (copy attached)

continued .....

17. Provision of Goods and Services
18. Ward Vacancies - update from Clerk

**Part II (which the Council may wish to consider as "Private Matters")**

**Exclusion of Press and Public**

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

**Please Note:**

**9 October 2012            Finance Committee – 7.30pm  
(Tues)**

**\*\* NOTE re-arranged date**

**16 October 2012        Annual Meeting with bowling green contract holders – 7.30pm  
(Tues)**

**23 October 2012        Community Liaison Committee – 7.30pm  
(Tues)**

**13 November 2012     Parish Council - 7.30pm (note: public participation – 7.15pm)  
(Tues)**