



# Parish Council of Up Holland

David Hughes  
Clerk to the Council

10 The Nook  
Appley Bridge  
Wigan, Lancs  
WN6 9JB

30 December 2011

Tel/fax: (01257) 251775  
Email:  
uphollandpc@waitrose.com

Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 10 January 2012 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes  
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:  
County and District Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; West Lancashire Times; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (6)

**Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation**

continued

## AGENDA

### **Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 8 November 2011(attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda  
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
  - (a) General - to consider applications notified previously to councillors; including
    - (i) **application 2011/1167/OUT**; Outline - Erection of up to 80 dwellings including details of access, land to the rear of 69 To 101 Chequer Lane, Up Holland
    - (ii) **application 2011/1303/COU**, Conversion from public house into three dwellings; re-construction of two existing chimneys, installation of roof light on north east elevation and provision of three parking spaces at side. Old Dog public house, 6 Alma Hill, Up Holland
  - (b) Appeals (if any)
  - (c) Enforcement Action (if any)
8. Correspondence
  - (a) Items for consideration
  - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
10. Consideration of items referred from Committees, etc
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
  - (a) Payment of Accounts (schedule to be tabled)
  - (b) Bid to WLBC Parish Council Capital Schemes Fund 2012/13
15. Provision of Goods and Services
  - (a) Renewal of Clerk's membership fee - Society of Local Council Clerks
  - (b) Renewal of Council's membership - CPRE
16. Parish Council Vacancies

continued .....

**Part II (which the Council may wish to consider as “Private Matters”)**

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

**Please Note:**

**24 January 2012  
(Tues)**

**Finance Committee - 7.00pm**

**14 February 2012  
(Tues)**

**Special Parish Council Meeting (to set Precept) - 7.30pm  
(note: public participation – 7.15pm)**