



Parish Council of Up Holland

David Hughes
Clerk to the Council

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6 September 2011

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 13 September 2011 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:

County and District Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; West Lancashire Times; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (6)

Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation

continued

AGENDA

Part 1 - (Formal and Ordinary Business)

1. Apologies
2. Declarations of Interest
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 12 July 2011 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
 - (a) General - to consider applications notified previously to councillors
 - (b) Appeals (if any)
 - (c) Enforcement Action (if any)
8. Correspondence
 - (a) Items for consideration (copies attached)
 - (i)
 - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
- Finance Committee held 19 July 2011
10. Consideration of items referred from Committees, etc
Finance Committee:
Minute 5 - Fees and charges review - recommendations
Minute 7 - Internal audit review - recommendation
Minute 8 - Insurance Policy review - recommendation and action taken by Clerk
Minute 9 - Risk Assessment review - recommendation
Minute 10 - Request for Financial Assistance, North West Air Ambulance - recommendation
11. Borough and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
 - (a) Payment of Accounts (schedule to be tabled)
15. Provision of Goods and Services
 - (a) Re-furbishment of swings Farley Lane - quote from Yates Playground
 - (b) Removal of tree, Lawns Avenue - Emergency action
16. Ward Vacancies - update from Clerk

continued

Part II (which the Council may wish to consider as “Private Matters”)

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

Please Note:

11 October 2011 (Tues)	Finance Committee – 7.00pm
13 October 2011 (Thurs)	Annual Meeting with bowling green contract holders – 7.30pm
25 October 2011 (Tues)	Community Liaison Committee – 7.00pm
8 November 2011 (Tues)	Parish Council - 7.30pm (note: public participation – 7.15pm)