



# Parish Council of Up Holland

David Hughes  
Clerk to the Council

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4 May 2011

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 10 May 2011 at the rising of the Annual Parish Council meeting** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes  
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:  
County and District Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; West Lancashire Times; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (6)

**Note: From 6.45pm to 7.00pm there will be 15 minutes for public participation**

continued

## AGENDA

### **Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 8 March 2011 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda  
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
  - (a) General - to consider applications notified previously to councillors
  - (b) Appeals (if any)
  - (c) Enforcement Action (if any)
8. Correspondence
  - (a) Items requiring action (non notified)
  - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc  
- Finance Committee held 19 April 2011  
- Annual Parish Assembly held 19 April 2011
10. Consideration of items referred from Committees, etc
11. District and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
  - (a) Payment of Accounts (schedule to be tabled)
  - (b) West Lancashire Borough Council Parish Council Capital Scheme 2011/2012  
- Clerk to report on success of bid for funds for Dean Wood Scheme
15. Audit - Annual Return for the Year Ended 31 March 2011  
- to consider the Annual Return and Annual Governance Statement (attached).
16. Provision of Goods and Services
  - (a) Morris Road Play Area - Replacement fencing panels (action taken by the Clerk in consultation with the Chairman)

continued .....

17. Parish Council Vacancies  
(a) Chequer Lane and Newgate Wards

**Part II (which the Council may wish to consider as “Private Matters”)**

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

**Please Note:**