



# Parish Council of Up Holland

David Hughes  
Clerk to the Council

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6 July 2010

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Dear Councillor,

You are summoned to attend the next meeting of the **Parish Council** to be held on **Tuesday 13 July 2010 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

Yours faithfully

David Hughes  
Clerk to the Council

To: The Chairman and Members of the Parish Council

Copies for information to:  
County and District Councillors for Up Holland and Wrightington Wards; R Cooper MP; Up Holland Library; Skelmersdale Advertiser; Skelmersdale Champion; West Lancashire Times; Lancashire Constabulary (2); West Lancashire CVS; Parish Council notice boards (5)

**Note: From 7.15pm to 7.30pm there will be 15 minutes for public participation**

continued

## AGENDA

### **Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest
3. To Receive and Confirm Minutes of the Annual Meeting of the Parish Council held on 11 May 2010 and the meeting of the Parish Council held on 11 May 2010 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda  
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
  - (a) General - to consider applications notified previously to councillors
  - (b) Appeals (if any)
  - (c) Enforcement Action (if any)
8. Correspondence
  - (a) Items requiring action:
    - (i) West Lancashire Borough Council - nominations for Parish Council Representation on Standards Committee (papers attached)
  - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc  
- Allotment Holders Annual Meeting held 8 June 2010  
- Community Liaison Committee held 22 June 2010
10. Consideration of items referred from Committees, etc  
Allotment Holders Annual Meeting:  
Minute 6(c) - issuing of key to gate
11. District and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
  - (a) War Memorial Trust Conference - Chairman and Clerk to report
13. LALC matters
14. Finance:
  - (a) Payment of Accounts (schedule to be tabled)
15. Audit - Annual Return for the Year Ended 31 March 2010  
- Report of External Auditor. (copy attached)

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16. Parish Footpath Walks Leaflets - Councillor Hilton to report.
17. Provision of Goods and Services
  - (a) Mill Lane Play Area (swings, repairs)
  - (b) Parish Council Mower and Brush-cutter
  - (c) Report from Play Area Development Group meetings
18. Parish Council Vacancies
  - (a) Chequer Lane Ward

**Part II (which the Council may wish to consider as “Private Matters”)**

**Exclusion of Press and Public**

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

**Please Note:**

- |                                    |  |
|------------------------------------|--|
| 20 July 2010<br>(Tues)             | Finance Committee – 7.00pm (followed by informal meeting of Play Area Development Group) |
| 30 August 2010                     | Bank Holiday   |
| <b>14 September 2010</b><br>(Tues) | <b>Parish Council - 7.30pm (note: public participation – 7.15pm)</b>                     |