



Parish Council of Up Holland

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7 July 2009

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The next meeting of the **Parish Council** will be held on **Tuesday 14 July 2009 at 7.30pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

The meeting is open to members of the public to attend and listen to proceedings.

Note: From 7.15pm there will be 15 minutes for public participation

continued

AGENDA

Part 1 - (Formal and Ordinary Business)

1. Apologies
2. Declarations of Interest
3. To Receive and Confirm Minutes of the Annual Meeting of the Parish Council held on 12 May 2009 and the meeting of the Parish Council held on 12 May 2009 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
 - (a) General - to consider applications notified previously to councillors
 - (b) Appeals (if any)
 - (c) Enforcement Action (if any)
8. Correspondence
 - (a) Items requiring action (copies attached):
 - (i) West Lancashire Borough Council - Housing Need and Demand Study: Parish/Ward Summary Reports - Parish/Ward Involvement. Parish council questionnaire.
 - (ii) West Lancs Crossroads Caring for Carers - request for donation
 - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
- Allotment Holders Annual Meeting held 9 June 2008
- Community Liaison Committee held 23 June 2008
10. Consideration of items referred from Committees, etc
Allotment Holders Annual Meeting:
Minute 6(a) - greenhouses/sheds on allotments
Minute 6(e) - unauthorised lopping of trees on Parish Council land
Minute 6(f) - issues of keys to large access gate to plot holders
11. District and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
 - (a) Payment of Accounts (schedule to be tabled)
15. Audit - Annual Return for the Year Ended 31 March 2009
- Report of External Auditor. (copy attached)

continued

16. Parish Council Vacancies
 - (a) Roby Mill Ward
To consider nomination of District Councillor Peter Gartside.
 - (b) Chequer Lane Ward
17. Provision of Goods and Services
 - (a) Identity cards for Parish Councillors and employees - deferred from last meeting
(item requested by Councillor Johnson)
 - (c) Roadside seat, Roby Mill - quotation

Part II (which the Council may wish to consider as "Private Matters")

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

18. Parish Council/Lancashire County Council Parish Lengthsman Scheme
Clerk to report on response to vacancy advert and consideration of shortlist and arrangements for interviews
(Paragraph 7 - information relating to the financial or business affairs of any particular person)
19. Tree - Parish Council Land adjacent to 14 Lawns Avenue. Clerk to report.
(Paragraph 12 - any instructions to counsel and any opinion of counsel etc.....)

Please Note:

21 July 2009 Finance Committee – 7.00pm
(Tues)

31 August 2009 Bank Holiday

8 September 2009 Parish Council - 7.30pm (note: public participation – 7.15pm)
(Tues)