



Parish Council of Up Holland

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5 May 2009

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The Annual Meeting of the Parish Council followed by a regular meeting of the **Parish Council** will be held on **Tuesday 12 May 2009 at 7.00pm** in the **Community Meeting Room, Up Holland Library, Hall Green.**

The meeting is open to members of the public to attend and listen to proceedings.

Note: From 6.45pm there will be 15 minutes for public participation

continued

AGENDA

Part 1 - (Formal and Ordinary Business)

1. Apologies
2. Declarations of Interest
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 10 March 2009 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda
- Information item - Clerk to provide update where available
5. Ward Reports
6. Crime and Disorder Act
7. Planning Matters:
 - (a) General - to consider applications notified previously to councillors
 - (b) Appeals (if any)
 - (c) Enforcement Action (if any)
8. Correspondence
 - (a) Items requiring action (copies attached):
 - (i) Mr and Mrs Rigby, 14 Lawns Avenue, Tontine - Tree on adjacent Parish Council land
 - (ii) Victim Support Lancashire - Request for Financial Contribution
 - (b) Items for information (schedule to be tabled)
9. Minutes of Committees, etc
- Finance Committee held 21 April 2009
- Annual Parish Assembly held 21 April 2009
10. Consideration of items referred from Committees, etc
11. District and County Councillors' Reports
12. Reports from Representatives on, or meetings with, Outside Bodies
13. LALC matters
14. Finance:
 - (a) Payment of Accounts (schedule to be tabled)
15. Audit - Annual Return for the Year Ended 31 March 2009
- to consider the Annual Return and Annual Governance Statement (attached).
16. Parish Council Vacancies
 - (a) Chequer Lane and Roby Mill Wards - Clerk to report.
17. Parish Council Handyman - resignation - and Lancashire County Council Parish Lengths man Scheme (details of scheme attached and Clerk to report on meeting with LCC)

continued

18. Provision of Goods and Services
 - (a) Training Provision - referred from last meeting
 - (b) Identity cards for Parish Councillors and employees
(item requested by Councillor Johnson)
 - (c) Flower boxes on pavement guard rails
(item requested by Councillor Skilling)
19. Power of Well Being (Local Government and Public Involvement Act 2007)
Clerk to report on publication of Communities and Local Government Department guidelines, circular letter from West Lancashire District Council regarding Sustainable Communities Act, LALC workshop details.
20. 2008/09 National Final Salary Award for Local Council Clerks as applicable from 1 April 2008. NALC Employment Briefing attached.

Part II (which the Council may wish to consider as "Private Matters")

Exclusion of Press and Public

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

Please Note: