

## AGENDA

### **Part 1 - (Formal and Ordinary Business)**

1. Apologies
2. Declarations of Interest
3. To Receive and Confirm Minutes of the meeting of the Parish Council held on 13 January 2009 and the Special (Precept) Meeting of the Parish Council held on 10 February 2009 (attached)
4. Matters Arising from the Minutes not otherwise included on the Agenda  
- Information item - Clerk to provide update where available
5. Consideration of vacancy on Finance Committee and LALC West Lancashire Area Committee arising from resignation of Councillor K Bailey
6. Ward Reports
7. Crime and Disorder Act
8. Planning Matters:
  - (a) General - to consider applications notified previously to councillors
  - (b) Appeals (if any)
  - (c) Enforcement Action (if any)
9. Correspondence
  - (a) Items requiring action (copies attached):
    - (i) The Wildlife Trust for Lancashire, Manchester and North Merseyside  
- request for Parish Council to renew subscription
    - (ii) West Lancashire District Council - Parish Council representation on the Standards Committee - forthcoming vacancy
    - (iii) West Lancashire District Council - Parish Council Allowances
    - (iv) West Lancashire District Council - West Lancashire Design Awards
  - (b) Items for information (schedule to be tabled)
10. Minutes of Committees, etc  
- Community Liaison Committee held 23 February 2009
11. Consideration of items referred from Committees, etc
  - (a)
12. District and County Councillors' Reports
13. Reports from Representatives on, or meetings with, Outside Bodies
14. LAPTIC matters
15. Finance:
  - (a) Payment of Accounts (schedule to be tabled)

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16. Provision of Goods and Services
  - (a) Training Provision - to consider report of Clerk, including details of courses available through Lancashire Training Partnership
  - (b) Christmas Decorations (Minute 106 of meeting held 13 January 2009 refers)  
Clerk to report on outcome of negotiations with supplier
  - (c) Provision of bench, Alma Hill - to consider quotation
  
18. Parish Council Vacancies
  - (a) Roby Mill Ward  
Clerk to report that no request was made for an election to be held to fill the vacancy arising from the resignation of Councillor K Bailey
  
  - (b) Co-options to Parish Council  
Council to review procedures (note from Chairman attached)
  
  - (c) Applications for co-option to Parish Council - Mr C Gradwell and Mr W Pearson (copies attached)
  
17. Arrangements for Annual Parish Assembly  
- consideration of venue and topic
  
19. Freedom of Information Act - to note revision to Publication Scheme following re-launch of website

**Part II (which the Council may wish to consider as "Private Matters")**

**Exclusion of Press and Public**

It is recommended that members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and as, in all circumstances of the case the public interest in maintaining the exemption under Section 12A outweighs the public interest in disclosing the information. The nature of the exempt information and the relevant exemption paragraph is shown in brackets after the agenda item.

**Please Note:**

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|----------------------|---|
| 23 March (Mon)       | Issue of Bowling Green Contracts - 6.00pm (Community Meeting Room Up Holland Library)                       |
| 10 April             | Good Friday   |
| 13 April             | Easter Monday   |
| 21 April (Tues)      | Finance Committee - 7.00pm<br><b>Annual Parish Assembly - 7.30pm</b>  |
| <b>12 May (Tues)</b> | <b>Annual Parish Council - 7.00pm</b><br><b>Parish Council - at rising of Annual Parish Council meeting</b> |